19701 Hamilton Ave. Torrance, CA.
P: 310-603-2100 | F: 310-603-2109
www.glc-inc.com

# Customs Power of Attorney (POA) Instructions

Please read carefully and use the following instructions to complete the POA form:

(1) Type or print your IRS #. (EIN - Employer ID # or SSN - Social Security # as applicable). If importing under a Customs Assigned Number, that number must appear on the POA.
(2) Check the appropriate business entity.
(3) Type or print the full name of the Individual, Partnership, Corporation (as it appears on corporate records), Sole Proprietorship, or Limited Liability Company.
(4) Type or print the appropriate business entity checked in (2) above.
(5) Type or print the state in which you reside or are incorporated.
(6) Type or print the complete address at which you conduct business, including city and state.
   a. **Individuals**: Enter the legal residence of the person named in (3) above.
   b. **Corporations, Limited Liability Companies, Partnerships and Sole Proprietorships**: Enter the corporate business address or the principal place of business of the company listed in (3) above.
(7) Type or print the full name of the Individual, Partnership, Corporation (as it appears on corporate records), Sole Proprietorship, or Limited Liability Company.
(8) Type or print ***the name of the person duly authorized to execute the POA***.
   a. **Corporation**: Corporate Officer empowered to grant POA on behalf of the corporation. ***If other than a Corporate Officer, a Delegation of Authority must accompany the POA*** (19 CFR 141.37).
   b. **Partnership**: Any partner authorized to execute the POA. POA's for Partnerships and Limited Partnerships or LLP's ***must be accompanied by a copy of the partnership agreement*** [19 CFR 141.39(a)(2)].
   ***c.*** **Limited Liability Company**: Designated Member, Managing Member or the Designated Person, ***a Delegation of Authority must accompany the POA.***
   d. **Sole Proprietorship**: The owner of the company named in (3) above.
   e. **Individual**: The person named in (3) above.
(9) Sign the POA: Signature must belong to the individual in (8) above.
(10) Type or print signatory's title.
(11) Type or print signatory's phonenumber.
(12) Type or print signatory's e-mailaddress.
(13) Enter the effective date in the following format: month/day/year.

*If importing as an Individual, you must review the Individual Certification on Page 2 of the Power of Attorney and provide additional information.*

**All Foreign Powers of Attorney from China require the Company CHOP to be stamped on the POA. **

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***Acceptable POA Signatories:***

**Corporation:**
President
Executive Vice President
Corporate Secretary
Treasurer
Chief Executive Officer
Chief Financial Officer
Chief Information Officer
Chief Operating Officer

**Sole Proprietorship:**
Owner

**Limited Liability Company (2 Types):**

Member Managed LLC:
- Member/Owner

Manager Managed LLC:
- Manager(s) Only
- Member/Owner CANNOT sign

**Partnership (2 Types):**

General Partnership:
- Generally *all* Partners have authority to sign
- Need the names of all Members of the Partnership
- One Member of the Partnership may execute the POA
- A copy of the Partnership agreement must accompany the POA

Limited Partnership:
- Only the General Partners have authority to sign
- Need the names of all General Partners who have authority to bind the firm unless the Partnership agreement provides otherwise
- One General Partner of the Partnership may execute the POA
- A copy of the Partnership agreement must accompany the POA

## Customs Power of Attorney

## Designation as Export Forwarding Agent

## Acknowledgement of Terms & Conditions of Service

(1) IRS / Customs Assigned Number / Social Security Number _____

(2) Check Appropriate Business Entity:

☐ Individual ☐ Corporation ☐ Limited Liability Company ☐ Sole Proprietorship

☐ General Partnership ☐ Limited Liability Partnership

KNOW ALL MEN BY THESE PRESENTS: That, (3)_____("Grantor") doing business as a (4) _____ under the laws of the State of (5) _____, residing or having a principal place of business at (6)_____, hereby constitutes and appoints ***GLOBAL LOGISTICAL CONNECTIONS, INC***,("Grantee") its officers, employees, and/or specifically authorized agents, to act for and on its behalf as a true and lawful agent and attorney of the Grantor for and in the name, place and stead of said Grantor, from this date, in the United States (the "territory") either in writing, electronically, or by other authorized means, to:

Make, endorse, sign, declare, or swear to any customs entry, withdrawal, declaration, certificate, bill of lading, carnet or any other documents required by law or regulation in connection with the importation, exportation, transportation, of any merchandise in or through the customs territory, shipped or consigned by or to said Grantor;

Perform any act or condition, which may be required by law or regulation in connection with such merchandise deliverable to said Grantor; to receive any merchandise;

Make endorsements on bills of lading conferring authority to transfer title; make entry or collect drawback; and to make, sign, declare, or swear to any statement or certificate required by law or regulation for drawback purposes, regardless of whether such document is intended for filing with Customs;

Sign, seal, and deliver for and as the act of said Grantor any bond required by law or regulation in connection with the entry or withdrawal of imported merchandise or merchandise exported with or without benefit of drawback, or in connection with the entry, clearance, lading, unlading or navigation of any vessel or other means of conveyance owned or operated by said Grantor, and any and all bonds which may be voluntarily given and accepted under applicable laws and regulations, consignee's and owner's declarations provided for in section 485, Tariff Act of 1930, as amended, or affidavits or statements in connection with the entry of merchandise;

Sign and swear to any document and to perform any act that may be necessary or required by law or regulation in connection with the entering, clearing, lading, unlading, or operation of any vessel or other means of conveyance owned or operated by said Grantor;

Authorize other Customs Brokers duly licensed within the territory to act as Grantor's agent; to receive, endorse and collect checks issued for Customs duty refunds in Grantor's name drawn on the Treasurer of the United States; if the Grantor is a nonresident of the United States, to accept service of process on behalf of the Grantor;

And generally to transact Customs business, including filing of claims or protests under section 514 of the Tariff Act of 1930, or pursuant to other laws of the territories, in which said Grantor is or may be concerned or interested and which may properly be transacted or performed by an agent and attorney;

Giving to said agent and attorney full power and authority to do anything whatever requisite necessary to be done in the premises as fully as said Grantor could do if present and acting, hereby ratifying and confirming all that the said agent and attorney shall lawfully do by virtue of these presents;

This power of attorney to remain in full force and effect until notice of revocation in writing is duly given to and received by grantee (if the donor of this power of attorney is a partnership, the said power shall in no case have any force or effect in the United States after the expiration 2 years from the dates of its execution);

Appointment as Forwarding Agent: Grantor authorizes the above Grantee to act within the territory as lawful agent and sign or endorse export documents (i.e. commercial invoices, bill of lading, insurance certificates, drafts and any other document) necessary for the completion of an export on Grantor's behalf as may be required under law and regulation in the territory and to appoint forwarding agents on Grantor's behalf;

Grantor acknowledges receipt of ***Global Logistical Connections, Inc*** Terms & Conditions of Service governing all transactions between the Parties.

Signatory certifies that he/she has full authority to execute this power on behalf of the Grantor.

IN WITNESS WHEREOF, the said (***Full Name of Company - "Grantor"***) (7)
_____caused these presents to be sealed and signed:

(***Complete Printed Name of Signer***)(8) _____

(***Signature of Signer***) (9) _____

(***Capacity of Signer***) (10) _____

(**Phone Number of Signer**) (11) _____

(**e-mail address of Signer**) (12) _____

(***Date***) (13) _____

## Individual Certification

Individuals that are importing into the United States are required to provide 1 of the 3 additional requirements below in addition to completing the Power of Attorney form:

Have the POA notarized by someone other than yourself (see page 3)
Provide 1 copy of the below forms of identification:

- Government issued ID ex. Driver's license, State issued ID, Passport, Work Visa, Green Card, DOD or Military ID cards

If the above forms of identification are not available, we need 2 of the below forms:

- Front and Back of Social Security Card
- Copy of Birth Certificate
- Mail showing your name and address
- Tax Return

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State of _____)

County of _____)

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she signed the foregoing document: _____.
name(s) of principal(s)

Date: _____

_____
Signature of Notary

_____
Printed Name of Notary

(seal)

My commission expires: _____